

Administrative Guide

Foreign Currency Exchange

Students traveling to AMSC from overseas locations should attempt to exchange their foreign currency for American dollars at their home station. There are foreign exchange locations at [Dulles International](#) and [Reagan National](#) Airports. SunTrust Bank on post will exchange the foreign currency only if you have an account with them.

Banking

[Fort Belvoir Federal Credit Union](#)—Phone: 703-551-0001/730-1800

[SunTrust Bank](#)—Fort Belvoir Phone: 703-838-3381

ATM

Located on the side of the Shoppette building on South Post, in the PX Mall, and at the SunTrust Bank on North Post

Check Cashing Locations [Post Exchange](#)—Up to \$300 for personal checks Up to \$500 for Government checks

Civilians: ID Card/TDY orders required

[Officers' Club](#)—

Limit is \$100 for AMSC student, unless a member of the Fort Belvoir Officers' Club

Notary Services

Military personnel; family members; and retirees... the JAG Office, Building 257. Phone 703-805-2856. Cost for service: None. Hours: 0800 – 1130 and 1300 – 1630

All Civilians (TDY and permanent party): Legal Assistance Building: 210 Phone: 805-2394 for appointment Cost: None—Sponsored by Civilian Employees Fund.